Information for poster presenters

Displaying your poster
Boards available from 13:00 on Saturday 2 July

All posters to be in place by 18:00 on Saturday 2 July and to remain up until 12:00 on Tuesday 5 July

Any posters remaining on boards after 13:00 on Tuesday 5 July will be disposed of

Odd-numbered posters, P1, P3, P5 etc, to be presented between 12:00-13:00 on Sunday 3 July

Even-numbered posters, P2, P4, P6 etc, to be presented between 12:00-13:00 on Monday 4 July

Poster preparation
Each presenter will be allocated one numbered board. The maximum size allowed for your poster is:

A0 – 84.1cm wide x 118.9cm high (**portrait** format)

This is the maximum size allowed for your poster

You must follow these directions – larger posters will not fit the boards!

Fixing materials for attaching your poster to the board will be available at the meeting.

Posters are usually more attractive when mounted onto a single background rather than being mounted on the board as several separate sheets.

The Organisers will provide the poster board numbers

Local printing
If you prefer to have your poster printed in Dublin and pick it on up site at the meeting, we have made an arrangement with a local printer as follows. We cannot make any guarantee of reliability or quality but our local team have used their services in the past and have been happy with the results.

Please email your poster as follows:

- Request A0 size, 1189x841mm, portrait format
- PDF files only
- Put "UCD International Conference ICCBH" in your email subject line
- Email to Niall at sandyford@readsdirect.ie
- They will send you a payment link

- Deadline for orders: Friday 24 June
- Please do not copy us in, but send a short message to iccbh@ectsoc.org to let us know what you have sent (poster number, presenting author, title)

We will pick up the poster from the printers for you. You will be able to collect it from the registration desk at the conference.

Organising your poster

Title
The title of your submitted abstract

Authors
Who was involved, and their affiliations

Introduction
A statement about the aims and objectives of the study

Methods
A description of the methodology that you have adopted, including any assumptions

Results
Include examples of the main results of the study

Conclusions
List the main findings and your thoughts about how the work could be progressed further

Formatting your poster
Keep fonts simple and use one or two different fonts only
Font size – your poster should be easily legible at a distance of 1.5 metres. We recommend the following minimum font sizes:

Title 84 pt
Authors/addresses 42 pt
Section Headings 30 pt
Text 24 pt

- Keep use of colour to a minimum
- Maintain a consistent style
- Keep text to a minimum
- Neutral colours work better as a back ground than bright colours
- Make use of graphics where possible
- Only include what is absolutely necessary
- Do not overload tables and figures with information
- Be selective when showing results
- Check spelling
- Above all, keep it simple

Disclosure

All presenters must include details of any potential conflicts of interest on their slides or posters - you must include details of any company support given, whether in conducting the research, analysing the data or preparing the presentation.

If you have any queries about these arrangements please contact us at iccbh@ectsoc.org.